

INFORMATION FOR GRADUATE FRESHERS

Welcome to Emma and to your lovely house for the next year. With any luck you'll soon learn your way around town (fortunately, Cambridge is a very small place) and hopefully we'll meet all of you at some of the impending Freshers' Week events! For now, the MCR have put together some useful information to help you get settled in and set up when you first arrive. If you have any further questions that aren't answered here, there are contact details for the MCR committee as well as some useful web addresses at the bottom of these sheets.

1. Computing at Emmanuel and Cambridge

There are a number of important computer related things you need to do as soon as possible when you arrive. A list of accounts and password you need to acquire as a priority, along with step by step instructions on how to go about getting them, are detailed below. These instructions will also be displayed in computer rooms and the MCR, and further copies will also be available by the computers in the MCR for you to take. If you run in to any problems while trying to get everything set up, drop me (Dan) an email at dt325@cam.ac.uk.

What's what of Cambridge computing:

- **PWF:** This is the university computer network. It is made up of computers in every college and department through which you can save and access documents and also access online resources to which the University is subscribed. Not all computers are connected, but those in the Emma computer rooms, as well as the two computers in the MCR are all PWF workstations. You will need to set up a password for the PWF system.
- **Hermes:** This is the university webmail service. All staff and students have a CRSid made up of their initials and a number (eg. abc123) which goes in front of '@cam.ac.uk' to form their email address. This needs to be activated as soon as possible as your email address is the only way that college, your faculty and the MCR can contact you.
- **Raven:** Raven is an authentication service used to identify you individually as a Cambridge student and a member of Emmanuel College. This allows you to access everything from online journals to May Ball tickets and so is another vital account for you to set up early on. Once again your username is in the form of your CRSid, but you will have to acquire a separate password by following the instructions below.

Setting Up Your Accounts

Setting up these accounts can all be done in one place. In order to access the websites where you can acquire your CRSid and passwords you **MUST** be on a PWF computer (Emma computer rooms and the MCR). The following instructions are available in the MCR and are displayed in the Emma Computer Rooms.

1. On a PWF computer, enter your username as 'signup'. Leave the password blank. This will allow you access to the computer.
2. You will be presented with a browser window which will guide you through acquiring accounts and passwords.
3. Follow the instructions given to acquire your CRSid and email address. You will require one of the following pieces of information:
 - Your admissions reference code from the Board of Graduate Studies (most graduates)
 - Your admissions code from the GTTR (PGCE students)
 - Your admissions code from your faculty (Business, Education, Clinical Medicine and any others)
4. Write down your CRSid and passwords and press the log-out button at the bottom of the screen.
5. Login to each account as soon as possible to change your password. Information on how to do this is posted in the computer rooms and MCR, and a pile of copies of these sheets is available by the computers in the MCR.
6. At this point you can also collect your passwords for using the wireless internet in college and in your college house. To do this, follow the links below. You will need to have activated your Raven account to do this.
 - College Wireless: <http://www.emma.cam.ac.uk/teaching/computing/connect/college/>
 - College House Wireless: <http://www.emma.cam.ac.uk/teaching/computing/connect/outside/>

2. Freshers' Week

The Freshers' Week timetable is shown below. All MCR freshers are welcome at any and all of the events, and details of when, where and who to contact with any questions about any specific events are listed for each.

Before you browse the week's schedule though, there are a few things we need to draw your attention to:

Freshers' Dinner: Monday 3rd October

In order to make sure no-one misses out on a space, all MCR freshers are automatically booked in to Freshers' Dinner on Monday night. You will be billed for this to your college account in the same way you are for all MCR dinners (details of prices are shown if you click on the 'Fresher's Dinner' link below.) If you have any dietary requirements, or if you would prefer not to attend the dinner, please email our Social Sec for Dinners, John, at jg545@cam.ac.uk and he will update the list for you.

Jazz and Cocktails: Sunday 2nd October

Jazz and Cocktails is an event that is run joint with the JCR (undergraduate) freshers. At this event, all Freshers are entitled to a free drink from the bar in the Old Library. In order you get this drink you'll need to cut out and bring along the token from the leaflet you received with your keys on arrival. If you did not receive a leaflet with your keys, or if you have any questions about this event, please contact Dan at dt325@cam.ac.uk.

Freshers Week Timetable:

For more details on all of the events, including where to meet and who to contact if you have any questions, see www.emmamcr.org.uk/freshers

Friday 30th September:

- 12-4pm: Welcome to the MCR - Tea, Coffee in the MCR – MCR committee members will be there to answer questions, have a chat and help with setting up computing accounts
- 4-6pm: Tea Party in the Old Library
- 8pm: Pub Trip

Saturday 1st October:

- 12-4pm: Welcome to the MCR - Tea, Coffee in the MCR – MCR committee members will be there to answer questions, have a chat and help with setting up computing accounts
- 4-6pm: Garden party on the Paddock (Old Library if Wet) – plenty food and drink will be available
- 6-9pm: Orientation Tour of Cambridge followed by curry/pub meal

Sunday 2nd October:

- 10-11:30am: Guide to Emmanuel and Safety Talks by Head Porter – Queens Building Lecture Theatre - ALL graduate freshers should attend
- 12pm: Brunch in Hall
- 1:30pm: Tour of Emma by the MCR committee
- 3-5pm: Emmanuel Freshers Fair in the Old Library – MCR/ECSU advice desk + college societies
- 8:30-11:30pm: Jazz and Cocktails in the Old Library

Monday 3rd October:

- 2pm: Introduction to computing at Emma – Queens Building Lecture Theatre
- 6:45pm: MCR Freshers' Dinner – Old Library for pre-dinner drinks

Tuesday 4th October

- 6pm: Punting Trip – Meet at Porters Lodge

Wednesday 5th October

- 10am: Cambridge University Freshers' Fair – Kelsey Kerridge Sports Hall
- 3pm: Historical Tour of College
- 8pm: MCR Film Night – MCR in the Queens Building

Thursday 6th October

- 4:30pm: Graduate Tutors' Tea Party
- 7:30pm: Intercollegiate Bar Crawl

3. Accommodation and Welfare

We really hope that you like your new house and room and that you'll settle in to life at Emma very quickly. However, should you encounter any problems or difficulties then there are people who you can contact.

- If you have an problem of any kind with your room or house, whether it be big or small, then please do get in touch with our Accommodation Officer, Eva (emw42@cam.ac.uk). She'll do her best be able to help you out or point you in the direction of someone in college who can.
- If you have any other problems settling in, if you are struggling with anything or just need some general help then drop me, Dan (Welfare Officer), an email on dt325@cam.ac.uk and I'll do my best to provide you with any information or assistance you might need. The MCR has a welfare database full of details for various people and organisations in and around College and the University and I'll be only too happy to pass them on to anyone who would like them. Anonymous requests can be left in my pigeon hole where I'll then leave any requested information as soon as possible.
- Eva is also the women's officer for the MCR, and is happy to try to help with any female specific problems. Amongst other things, she can provide you with an anonymous pregnancy test and has plenty of literature about sexual and mental health that she'll be only too happy to pass on. There are more details about this at www.emmamcr.org.uk.

For any other general questions or issues relating to the MCR, College or University with which you would like help, please contact Rob, the MCR President on rjt62@cam.ac.uk. You might also like to visit the MCR website (www.emmamcr.org.uk) where you can click on the accommodation or welfare tabs for more information.

4. Committee Contacts List

Rob (President): rjt62@cam.ac.uk

Mark (Secretary): mhr30@cam.ac.uk

Kim (Treasurer): kar30@cam.ac.uk

Eva (Accomodation): emw42@cam.ac.uk

Dan (Welfare): dt325@cam.ac.uk

John (Social Sec - Dinners): jg545@cam.ac.uk

Helen (Social Sec - External): hw294@cam.ac.uk

Lizzy (Social Sec - Ents): eac52@cam.ac.uk

Abi (Green): ajp201@cam.ac.uk